



FEB Transition of Officers Luncheon

Monday, November 3, 2008

11:30 a.m.—1:00 p.m.

Location address: 2801 E. State Highway 9,
Norman, OK 73071, Rooms N & O.



NCED is located just off Highway 9 (east) in Norman.

Directions from the north: Take I-35 south to Norman, OK; Exit I-35 at **108A/B Lindsey St. Hwy 9 EAST**. [After exiting I-35, stay left and pass under Lindsey St. then move to the right (Exit 108A) to “loop” onto HWY-9 **EAST** (Route 9)] (Look for signs to University of Oklahoma); Stay on HWY-9 East until it changes from a 4-lane to a 2-lane highway. [There will be a family entertainment center (miniature golf, go-carts, driving range) on your right.] At this time you will be able to see NCED just past the next traffic signal (SE 24th Ave.) on the left. The Housing Facility is the six-story building east of the Training Center. Turn left off Highway 9 (at the Technology Place light) and take the first right into the housing Facility parking lot. If you need assistance along the way please call (405) 447-9000, ext. 0.

Directions from the south: Take I-35 North to Norman, OK; Exit I-35 at **108A Hwy 9 EAST**. (Look for signs to University of Oklahoma); Stay on HWY-9 East until it changes from a 4-lane to a 2-lane highway. [There will be a family entertainment center (miniature golf, go-carts, driving range) on your right.] At this time you will be able to see NCED just past the next traffic signal (SE 24th Ave.) on the left. The Housing Facility is the six-story building east of the Training Center. Turn left off Highway 9 (at the light at Technology Place light) and stop at the guard shack. They will be able to give you direction to where your meeting is being held.

Parking Information: When you come in thru the guard gate, continue going straight ahead or north, the pool will be on your right hand, east side. Go north of the pool & there is a set of tennis courts, if you drive around to the east side of the tennis courts, you will see parking & wooden benches outside of the entrance, after going through the glass doors, entering the conference hall, rooms N & O will be on your immediate left. **ID is required, parking pass will be provided via email following registration.**

Our luncheon will be a plated lunch: Creamy wild mushroom ragout with strips of grilled chicken breast served over a bed of bowtie pasta, salad, dessert, iced tea and water.

COST: \$15.00 per person

Name: _____ Agency: _____

Address _____

Phone: _____ Fax: _____

Email Address: _____

Payment Method: Cash Check made payable to the Oklahoma FEB Credit Card Govt Voucher

Please mail to:	Oklahoma Federal Executive Board 215 Dean A. McGee, Ste 320 Oklahoma City, OK 73102
Or fax to:	405-231-4165

Cancellation Policy: Understanding that unforeseen circumstances may preclude an individual from attending, refunds and cancellations will be permitted through November 1, 2007. However, after that date, registrations must be honored by the individual or agency involved. If you are unable to attend, substitute attendees are authorized and encouraged!

PLEASE POST FOR ALL EMPLOYEES